

ORDINANCE NO. I

An Ordinance Entitled, "An Ordinance Adopting Certain Rules for the Government of the Proceedings <sup>of the Common Council</sup> of the Town of Hood River; and Providing for the Appointment and Duties of the Committees of the Council."

Be it Ordained by the Common Council of the Town of Hood River:

Section 1. The council shall hold regular meetings once each month at the council chambers in the town of Hood River, on the second Tuesday of each month, except when it falls on a legal holiday, in which case the council shall meet on the next day following: Provided, That at any such regular meeting the council may adjourn to a specified time thereafter, and such adjourned meeting shall be considered a regular meeting, at which all business may be transacted the same as at regular meetings held at the times appointed by this ordinance.

Section 2. Unless expressly otherwise ordered by the council upon adjournment, or by the mayor in convening the council, all meetings of the council from the first day of April until the first day of October shall be held at the hour of eight o'clock P.M., and from the first day of October till the first day of April, at the hour of seven o'clock and thirty minutes P.M.

Section 3. At the meetings of the council the business before it shall be taken up and considered in the following order, unless by consent of the council the mayor shall otherwise direct.

1. Petitions, remonstrances, memorials and communications shall be read and acted upon by the council.
2. Reports of standing committees in the following order: Finance, fire and water, streets and public property, judiciary, and health and police.
3. Reports of select committees.
4. Reports of officers.
5. Reports and business on the table.
6. Reading of Ordinances.
7. Claims against the Town.
8. Propositions, motions and miscellaneous matters.

Section 4. At each regular meeting of the council, the minutes of the regular meeting, and the minutes of adjourned or called meetings, if

the month previous, shall be read before the order of business is called, and if there be no objection the mayor shall approve the same, and if there be objection and such minutes be corrected, the mayor shall approve the same as corrected, and after such approval they shall not be changed or corrected: Provided, That no objections shall be considered except when sustained by the council.

Section 5. All parliamentary questions which may arise before the council, when not otherwise provided for, shall be determined by Roberts' Rules of Order.

Section 6. At the first regular meeting of the council on the second Tuesday in January of each year, the mayor shall appoint the following committees to be composed of three councilmen, to wit; Judiciary committee, committee on finance, committee on streets and public property, committee on fire and water, and committee on health and police; and such committees shall serve for the period of one year and until their successors are appointed, and in case of vacancy in any of the said committees by death, resignation or otherwise, the mayor shall appoint other members of the council to fill such vacancy: Provided, That if the mayor does not appoint such committees at the time named by this ordinance, he may do so at any meeting thereafter.

Section 7. The duties of the council committees shall be as follows: The judiciary committee shall report from time to time upon such matters as may be referred to them by the council, and particularly upon ~~such~~ matters of a legal nature, and they may in their discretion take such counsel and advice from time to time as they may deem proper to enable <sup>them</sup> to correctly advise the council upon such matters: The committee on finance shall keep themselves advised in all matters pertaining to the finances of the town, and the collection of revenues due the town, and shall report to the council from time to time upon matters referred to them, and they shall also advise the council in matters pertaining to the betterment of the financial affairs of the town, they shall also examine all claims against the town before the same shall be allowed, and shall report the same to the council with their approval or disapproval, and such recommendations or explanations as they may deem proper, and perform such other duties as may be

imposed by the ordinances of the town, or the order of the council. The ~~the~~ committee on streets and public property shall keep themselves advised as to the condition of all public property of the town, and the condition of the roads, streets, and sidewalks of the town, and they shall report from time to time upon such matters as may be referred to them by the council, they shall have general charge and supervision of all public works, and the streets, sidewalks, sewers and public places of the town, and shall perform such duties as may be imposed by ordinance, or order of the council:

The committee on fire and water shall have general charge and supervision of the fire department, and any buildings, equipments and apparatus appertaining thereto; they shall perform such duties as may be imposed upon them by any ordinance, and shall report from time to time upon such matters as may be referred to them by the council: The committee on health and police shall have general charge of the matters pertaining to the police department, and it shall be their duty to see that the laws of the town are properly enforced; they shall also keep themselves informed as to the sanitary condition and health of the town, and shall from time to time recommend to the council such measures as they may deem proper for the betterment of the health of the town.

*Passed the Common Council of the town of  
Hood River March 4<sup>th</sup> 1895, and approved by me  
this 5<sup>th</sup> day of March 1895*

*W. H. Wolfard Mayor*

*Attest:*

*C. P. Heald*

*Recorder*