

ORDINANCE NO. 1702

(An ordinance amending Chapter 2.04 of the Hood River Municipal Code relating to regular meeting times, designation of standing committees and order of business for council meetings)

The City of Hood River ordains as follows:

Chapter 2.04 of the Hood River Municipal Code is hereby amended to read as follows:

Sections:

- 2.04.010 Meetings--Location--Held when.
- 2.04.020 Meetings--Adjournment--Effect.
- 2.04.040 Committees--Designated--Organization.
- 2.04.050 Council meetings--Agenda.
- 2.04.060 Determination of protocol authority.

2.04.010 Meetings--Location--Held When. The council shall hold its regular meetings at City Hall or other location designated by the Hood River City Council on the 2nd and 4th Mondays of each month, except when the council designates an alternate meeting day. The regular meetings of the council shall be at 7:00 p.m. unless the council specifies an alternate time.

2.04.020 Meetings--Adjournment-Effect. Any regular meeting of the council may be adjourned to a specified time thereafter, and the adjourned meeting shall be deemed a regular meeting at which all business may be transacted in the same manner and with the same force and effect as at a regular meeting held at the time appointed by this chapter.

2.04.040 Standing committees--Designated--Organization.

A. The council may designate the following standing committees, other standing committees or special committees as the council deems appropriate:

1. Personnel and finance;
2. Emergency services;
3. City utilities;
4. Judiciary;
5. Roads and recreation;
6. Community improvement.

B. Each of the above committees may be composed of council members and/or members of the public, as designated by the city council.

C. To each committee, the mayor or council may assign, for the purpose of subsequent investigation and report to the whole council, such matters as may regularly come before the whole council, and which are within the purview of each of the above standing committees or special committees, in the council's discretion.

2.04.050 Council meetings--Agenda.

A. The order of the business on the council agenda for each regular meeting may be designated by city staff, unless the council directs a specific order of business.

B. Action on the Minutes. The minutes of the last regular meeting and the minutes of an adjourned or called meeting, if any, shall be presented at each regular meeting for approval.

C. Reading of and Action upon Petitions, Remonstrances, Memorials and Communications. Each regular meeting shall include a time for any person to make a personal appearance before the council with or without a written petition.

D. At each regular council meeting, time shall be afforded for communications and reports from city staff.

E. Each agenda shall include:

1. A time for any presentations or communications by the mayor;
2. Council call;
3. Reports and business on the table;
4. Reading of ordinances and resolutions;
5. Other business that may come before the council.

2.04.060 Determination of protocol authority. All procedural questions not otherwise provided for that may arise before the council shall be resolved as follows:

- A. Review of Robert's Rules of Order;
- B. Consultation with the city attorney; and
- C. Majority vote of the council.

Read for the first time: July 11, 1994.

Read for the second time: July 18, 1994.

APPROVED by the Hood River City Council the 18th day of July, 1994.

Steven T. Gates
Mayor

ATTEST:

A. Reynolds
City Recorder

Approved as to form:

Deborah M. Phillips, P.C.
Hood River City Attorney